

## 2017 MCC ELECTION REQUEST FOR ABSENTEE BALLOT

To: The Chairperson, Election Committee  
Muslim Community Center, Chicago, IL

Dear MCC Election Committee Chairperson, Assalamu 'Alaikum:

I am/We are current member(s) of MCC. Please issue absentee ballot(s) for the upcoming 2017 MCC Elections. JazakAllahu Khairan.

<b>SELF:</b>	<b>SPOUSE:</b> (if member and requesting for absentee ballot)
*Last Name:	*Last Name:
*First Name:	*First Name:
Middle Name:	Middle Name:
*Signature:	*Signature:

\*Street Address: \_\_\_\_\_

\*City: \_\_\_\_\_ \*State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone #: \_\_\_\_\_ Membership ID #: \_\_\_\_\_

### **PLEASE NOTE:**

1. **Items marked with \* are mandatory. If any information is missing in these areas, the request will not be processed, and absentee ballot will not be issued.**
2. **Your name, address, and signature on this form must be the same as are available in MCC records. If these do not match, the request will be denied and absentee ballot will not be issued. Both spouses must be members.**
3. **Once you have requested and have been issued an Absentee Ballot, you CANNOT VOTE IN PERSON on Election Day. If you do not receive your Ballot by November 23rd, you must notify the election committee by November 30<sup>th</sup> (see e-mail below).**
4. This request must be received in the MCC office, or dropped in a designated box, at 4380 N. Elston Avenue, Chicago, Illinois 60641 no later than **2:00 PM on Friday, November 10, 2017.** If help is needed in locating the designated box, please contact the MCC office.
5. When sending by US mail or any other mail, the mail must arrive at MCC by November 10, 2017, 2:00 PM. You are advised to allow at least five days for delivery. **The Election Committee takes no responsibility for delays in the mail.**
6. An absentee ballot request may also be scanned and e-mailed to [mccelectioncommittee@gmail.com](mailto:mccelectioncommittee@gmail.com); e-mail must be received by 2:00 PM on Friday, November 10, 2017 and must contain all the mandatory information listed above except signature. The Election Committee will send you a signature card along with the absentee ballot, which must be returned with the ballot.
7. All information (aside from signature) must be legibly written in block print form.