

2024 MCC ELECTION REQUEST FOR ABSENTEE BALLOT

To: The Election Committee Chairperson; Muslim Community Center, Chicago, IL

Dear MCC Election Committee Chairperson, Assalamu 'Alaikum:

I am/We are current member(s) of MCC. Please issue absentee ballot(s) for the upcoming 2024 MCC Elections. JazakAllahu Khairan.

SELF:	SPOUSE: (if member and requesting for absentee ballot)
*Last Name;	*Last Name:
*First Name:	*First Name:
Middle Name:	Middle Name:
*Signature:	*Signature:

*Street Address: _____

*City: _____ *State: _____ *ZIP: _____

*Phone #: _____ Membership ID #: _____

PLEASE DETACH AND SUBMIT TOP PORTION. KEEP BOTTOM PORTION:

1. **Items marked with * are mandatory.** If any information is missing in these areas, the request will not be processed, and absentee ballot will not be issued. **You must be a member in good standing as of Election Day.** You may still submit this request if your membership is not up to date as per the MCC Bylaws as your status will be verified prior to mailing out your ballot.
2. Your name, address, and signature on this form should match MCC records. If these do not match, the request may be denied and absentee ballot will not be issued. Attempts will be made to verify current address. Both spouses must be members if requesting for self and spouse. An absentee ballot request form may also be scanned and e-mailed to jemal@mccchicago.org;
3. **Once you have requested an Absentee Ballot and it has been mailed out, you CANNOT VOTE IN PERSON on Election Day.** *If you do not receive your Ballot by November 26th, or your ballot has been lost or damaged, you must notify the election committee via e-mail no later than November 30th.*
4. This request must be received via mail at the MCC offices or dropped off in a designated box no later than **11:59 PM on Friday, November 15th, 2024**, at either of these locations:
 --4380 N. Elston Avenue, Chicago, Illinois 60641 (773) 725-9047
 --8601 N. Menard, Morton Grove, IL 60053 (847) 581-9410
 If help is needed in locating the designated box, please contact the MCC offices.
5. When sending by US mail or any other mail, you are advised to allow at least five days for delivery, possibly more due to the current mail delays. The Election Committee takes no responsibility for delays in the mail.
6. A basic e-mail request **must be received by 11:59 PM on Friday, November 15th, 2024** and must contain all the mandatory information listed above (name, address and phone number). The Election Committee will send you a signature card along with the absentee ballot, which must be filled out, signed, and returned with the ballot.
7. All information (aside from signature) must be legibly written in block print form. **WRITE CLEARLY!**